

BUTTE SCHOOL DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR MEETING
December 19, 2022

The Board of Trustees held a Regular Meeting on Monday, December 19, 2022 at 5:02 p.m. via TEAMS Teleconference with Chairperson Ann Boston presiding. Trustees present were Tom Billteen, Kelly Lee, Susanne Dauenhauer, Frank Joseph, Kathy Milodragovich and Patti Hepola (5:17 p.m.). Trustee Henry Klobucar was absent. Also present were Judy Jonart, Superintendent, Kevin Patrick, Director of Business Affairs, and Jeremey Whitlock, Director of Transportation, Building and Maintenance.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION

APPROVAL OF MINUTES

Item 3.1 – Regular Board Meeting, November 21, 2022

Trustee Joseph made a motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

COMMUNICATIONS

Item 4.1 – APR Update

Judy Jonart, Superintendent, presented to the Board of Trustees. Judy stated that they are continuing with 2021 plan, updated in 2022, with no changes. Jonart informed the board that reports will be submitted to the state at the end of December.

Item 4.2 – TFS Edit-Correction

Kevin Patrick, Director of Business Affairs, presented to the Board of Trustees. Kevin presented the following TFS Edit/Correction:



Trustees' Financial Summary

FY2021-22

Submit ID: 0840-06422648

47 Silver Bow County

0840 Butte Elem

Schedule of Changes in Fixed Assets, Depreciation, and Net Fixed Assets

Governmental	Beginning Balance	Adjust- ments	Additions	Removals	Ending Balance
Land	662,252.00	0.00	0.00	0.00	662,252.00
Buildings	20,854,256.39	23,030,873.35	8,131,017.73	0.00	52,016,147.47
Machinery and Equipment	3,851,993.88	45,268.56	73,089.62	0.00	3,970,352.06
Totals at Historical Cost	25,368,502.27	23,076,141.91	8,204,107.35	0.00	56,648,751.53
Depreciation					
Building Accum	12,559,955.07	410,164.95	500,655.24	0.00	13,470,775.26
Machinery and Equipment Accum	2,137,463.22	-78,233.04	214,435.42	0.00	2,273,665.60
Total Accumulated Depreciation	14,697,418.29	331,931.91	715,090.66	0.00	15,744,440.86
Governmental Activities, Capital Assets, Net of Accumulated Depreciation	10,671,083.98	22,744,210.00	7,489,016.69	0.00	40,904,310.67

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

*** Has comments.



Trustees' Financial Summary

FY2021-22

Submit ID: 1212-75942823

47 Silver Bow County

1212 Butte H S

Schedule of Changes in Fixed Assets, Depreciation, and Net Fixed Assets

Business	Beginning Balance	Adjust- ments	Additions	Removals	Ending Balance
Machinery and Equipment	500,333.33	0.00	0.00	0.00	500,333.33
Totals at Historical Cost	500,333.33	0.00	0.00	0.00	500,333.33
Depreciation					
Machinery and Equipment Accum	400,266.64	50,033.33	50,033.00	0.00	500,332.97
Total Accumulated Depreciation	400,266.64	50,033.33	50,033.00	0.00	500,332.97
Business-type Activities, Capital Assets, Net of Accumulated Depreciation	100,066.69	-50,033.33	-50,033.00	0.00	0.36
Governmental	Beginning Balance	Adjust- ments	Additions	Removals	Ending Balance
Land	568,333.00	0.00	0.00	0.00	568,333.00
Buildings	25,474,880.68	151,869.00	202,395.31	0.00	25,829,144.99
Machinery and Equipment	4,528,067.83	240,982.52	126,308.88	0.00	4,895,359.23
Totals at Historical Cost	30,571,281.51	392,851.52	328,704.19	0.00	31,292,837.22
Depreciation					
Building Accum	9,014,001.55	592,715.00	601,965.66	0.00	10,208,682.21
Machinery and Equipment Accum	3,103,755.70	-203,090.56	388,668.00	0.00	3,289,333.14
Total Accumulated Depreciation	12,117,757.25	389,624.44	990,633.66	0.00	13,498,015.35
Governmental Activities, Capital Assets, Net of Accumulated Depreciation	18,453,524.26	3,227.08	-661,929.47	0.00	17,794,821.87

* Governmental activities are usually reported in the general, special revenue, debt service, capital projects, permanent, and internal service funds. These funds are generally financed through taxes, intergovernmental revenues and other non-exchange revenues.

** Business-type activities are usually reported in the enterprise funds. These funds are financed in whole or in part by fees charged to external parties for goods and services.

*** Has comments.

Item 4.3 – Trustee Candidates File for Election beginning Thursday, December 8, 2022 through Thursday, March 23, 2023

Kevin Patrick, Director of Business Affairs, presented to the Board of Trustees. Kevin wanted to make everyone aware of the dates for trustee candidates to file for election. Trustee candidates may file for election beginning Thursday, December 8, 2022 through Thursday, March 23, 2023

Item 4.4 – Public Comment on Items not on Agenda

None

CONSENT AGENDA

Item 5 – Consent Agenda

Payroll, Claims, Expenditure Report, Travel Requests & Revenue Reports

Date	Memo	Reference	Bank Account
11/30/2022	Please transfer from the funds listed below into the PAYROLL CLEARING FUND to cover warrant # 5000644441 to warrant #5000644663	Transfers	
Account	Description	Debit	Credit
7761.000.2120.30.000	101 - ELEM GENERAL FUND	1,559,050.31	
7761.000.2120.30.000	110 - ELEM TRANSPORTATION FUND	80,133.29	
7761.000.2120.30.000	112 - SCHOOL FOOD SERVICE FUND	73,603.55	
7761.000.2120.30.000	114 - ELEM RETIREMENT FUND	246,855.22	
7761.000.2120.30.000	117 - ELEM ADULT EDUCATION FUND	9,030.53	
7761.000.2120.30.000	119 - MEDICAID SPECIAL SERVICES	1,746.91	
7761.000.2120.30.000	121 - ELEM SICK LEAVE RESERVE	1,113.90	
7761.000.2120.30.000	134 - INDIAN ED GRANTS060A080100	3,403.98	
7761.000.2120.30.000	143 - RSVP GRT LOCAL FUNDS	274.26	
7761.000.2120.30.000	147 - KINDERGARTEN ONE TIME ONLY FUNDS	6,359.25	
7761.000.2120.30.000	149 - RSVP	6,255.80	
7761.000.2120.30.000	153 - IDEA B 47-0840-7711	133,423.24	
7761.000.2120.30.000	155 - IDEA PRESCHOOL 47-0840-7911	5,536.75	
7761.000.2120.30.000	158 - IDEA PART B ARP	17,126.72	
7761.000.2120.30.000	162 - 21ST CENTURY STATE GRANT	9,759.42	
7761.000.2120.30.000	186 - PAYROLL CLEARING ACCOUNT		\$2,153,673.13
7761.000.2120.30.000	201 - H S GENERAL FUND	764,269.48	
7761.000.2120.30.000	210 - H S TRANSPORTATION FUND	41,544.05	
7761.000.2120.30.000	214 - H S RETIREMENT FUND	117,029.69	
7761.000.2120.30.000	217 - H S ADULT EDUCATION FUND	5,936.68	
7761.000.2120.30.000	225 - AGGREGATE-INDIRECT COSTS	15,692.53	
7761.000.2120.30.000	231 - TITLE I 47-1212-3111	65,523.94	
7761.000.2120.30.000	234 - ESSER II	67,485.24	
7761.000.2120.30.000	238 - GRADUATION COACH GRANT	4,992.90	
7761.000.2120.30.000	239 - ESSER III	56,638.81	
7761.000.2120.30.000	241 - TITLE IIA TCHR TRAINING 47-1212-1411	29,094.71	
7761.000.2120.30.000	244 - SCHOOLWIDE	35,968.58	
7761.000.2120.30.000	248 - ADULT BASIC ED (ABLE) 47-1212-5611	4,634.45	
7761.000.2120.30.000	275 - ACTIVITY BUS SERVICE FUND	9,033.60	
7761.000.2120.30.000	282 - INTERLOCAL AGREEMENT FUND	5,102.00	
7761.000.2120.30.000	284 - H.S.CO-CURR ACTIVITIES FUND	3,859.39	
7761.000.2120.30.000	186 - PAYROLL CLEARING ACCOUNT		1,226,806.05

Date	Memo	Reference	Bank Account
11/30/2022	Please transfer from the funds listed below into the CLAIMS CLEARING FUND to cover warrant # 7000788860 to warrant # 7000789133	Transfers	
Account	Description	Debit	Credit
7761.000.2120.30.000	101 - ELEMENTARY GENERAL FUND	155,948.62	
7761.000.2120.30.000	110 - ELEMENTARY TRANSPORTATION FUND	8,989.85	
7761.000.2120.30.000	112 - SCHOOL FOOD SERVICE FUND	114,338.84	
7761.000.2120.30.000	113 - ELEM. TECHNOLOGY FUND	2,505.80	
7761.000.2120.30.000	117 - ELEM ADULT EDUCATION FUND	360.00	
7761.000.2120.30.000	119 - MEDICAID SPECIAL SERVICES	20,253.69	
7761.000.2120.30.000	128 - ELEM TECHNOLOGY FUND	8,207.77	
7761.000.2120.30.000	130 - USDA NSLP SUPPLY CHAIN ASSISTANCE	16,401.17	
7761.000.2120.30.000	143 - RSVT GRT LOCAL FUNDS	55.59	
7761.000.2120.30.000	149 - RSVP	814.02	
7761.000.2120.30.000	150 - ELEM DEBT SERVICE FUND	32,666.52	
7761.000.2120.30.000	153 - IDEA B	475.98	
7761.000.2120.30.000	155 - IDEA PRESCHOOL 47-0840-7911	8.69	
7761.000.2120.30.000	161- ELEMENTARY BUILDING RESERVE PERMISSIVE	500.00	
7761.000.2120.30.000	189 - COBRA INSURANCE	7,732.67	
7761.000.2120.30.000	187 - CLAIMS CLEARING ACCOUNT		369,259.21
7761.000.2120.30.000	201 - HIGH SCHOOL GENERAL FUND	169,078.39	
7761.000.2120.30.000	210 - HIGH SCHOOL TRANSPORTATION FUND	3,919.70	
7761.000.2120.30.000	213 - H.S. TUITION FUND	1,234.20	
7761.000.2120.30.000	231 - TITLE I	5,072.55	
7761.000.2120.30.000	234 - ESSER II	3,269.20	
7761.000.2120.30.000	238 GRADUATION COACH GRANT	1,072.41	
7761.000.2120.30.000	239 - ESSER III	157,648.98	
7761.000.2120.30.000	241 -TITLE IIA TCHR TRAINING 47-1212-1411	606.88	
7761.000.2120.30.000	242 - TITLE IV, PART A - STUDENT SUPPORT	8,572.00	
7761.000.2120.30.000	248 - ADULT BASIC ED	2,182.17	
7761.000.2120.30.000	250 - H S DEBT SERVICE FUND	16,093.00	
7761.000.2120.30.000	261 - H.S. BUILDING RESERVE FUND	14,920.00	
7761.000.2120.30.000	262 - H.S. PERMISSIVE BUILDING RESERVE	1,250.00	
7761.000.2120.30.000	275 - ACTIVITY BUS SERVICE FUND	533.50	
7761.000.2120.30.000	284 - CO-CURR ACTIVITIES FUND	89,045.55	
7761.000.2120.30.000	187 - CLAIMS CLEARING ACCOUNT		474,498.53

DATE:	12/5/2022		
LETTER:	#3		
RE:	ADJUSTING JOURNAL ENTRIES RECAP Nov-22		
TO:	Brandy Garner Treasurer's Office Butte-Silver Bow County		
FROM:	Kevin Patrick Director of Business Affairs		
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<u>PUT INTO THESE FUNDS:</u>			
101 - Elem General		\$4,706.05	
112 - School Food Service		\$910.44	
201 - High General		\$331.95	
214 - High Retirement		\$57.03	
225 - Aggregate/Indirect Costs		\$50,592.00	
275 - Activity Bus Service		\$3,192.56	
	TOTAL	\$59,790.03	
<u>TAKE FROM THESE FUNDS:</u>			
101 - Elem General		\$3,638.81	
201 - High General		\$5,167.14	
234 - ESSER II - Base		\$50,592.00	
245 - Carl Perkins		\$388.98	
999 - Warehouse		\$3.10	
	TOTAL	\$59,790.03	

LETTER #4 VOID CHECKS NOVEMBER 2022			
*****THE FOLLOWING WARRANTS HAVE BEEN <u>VOIDED</u> FOR THE MONTH OF NOVEMBER 2022			
<u>FUND</u>	<u>VENDOR</u>	<u>WARRANT #</u>	<u>AMOUNT</u>
	NONE		
		TOTAL	\$0.00
*****THE FOLLOWING AMOUNTS WILL BE TRANSFERRED FROM THE <u>PAYROLL CLEARING ACCOUNT (186)</u> BACK INTO THE FOLLOWING FUNDS.*****			
		TOTAL	\$0.00
LETTER #4 VOID CHECKS NOVEMBER 2022			
*****THE FOLLOWING WARRANTS HAVE BEEN <u>VOIDED</u> FOR THE MONTH OF NOVEMBER 2022			
	NONE		
*****THE FOLLOWING AMOUNTS WILL BE TRANSFERRED FROM THE <u>CLAIMS CLEARING ACCOUNT (187)</u> BACK INTO THE FOLLOWING FUNDS.*****			
		TOTAL	\$0.00

ACCOUNTS PAYABLE REIMBURSEMENTS			
Letter #5			
MONTH: NOVEMBER 2022			
DATE: 12/05/2022			
CLAIMS	ELEMENTARY	HIGH	TOTAL
	*****GENERAL FUND*****		
Reimbursement for J. Bryant personal charge to P-Card		\$9.75	\$9.75
GENERAL FUND TOTAL	\$0.00	\$9.75	\$9.75
	****MEDICAID****		
			\$0.00
			\$0.00
			\$0.00
MEDICAID TOTAL	\$0.00	\$0.00	\$0.00
	****TRANSPORTATION****		
			\$0.00
			\$0.00
			\$0.00
TRANSPORTATION TOTAL	\$0.00	\$0.00	\$0.00
	****FOOD SERVICES****		
FOOD SERVICE TOTAL	\$0.00	\$0.00	\$0.00
	****FEDERALS****		
			\$0.00
			\$0.00
FEDERAL TOTAL	\$0.00	\$0.00	\$0.00
TOTAL REIMBURSEMENTS	\$0.00	\$9.75	\$9.75

DATE: December 05, 2022	
SUBJECT: FUND BALANCES OF ALL FUNDS	
The cash balances of all S. D. #1 funds are as follows	
as of: OCTOBER 2022	
FUND: ELEM GENERAL FUND - 101	\$1,155,143.78
FUND: ELEM TRANSPORTATION FUND - 110	\$299,267.39
FUND: ELEM BUS DEPRECIATION FND - 111	\$1,454,235.08
FUND: SCHOOL FOOD SERVICE FUND - 112	\$832,362.37
FUND: ELEM TUITION FUND - 113	(\$11,820.92)
FUND: ELEM RETIREMENT FUND - 114	\$466,597.93
FUND: ELEM MISC FEDERAL FUND - 115	\$4,111.35

FUND: ELEM ADULT EDUCATION FUND - 117	\$154,706.26
FUND: MEDICAID SPECIAL SERVICES - 119	\$707,973.26
FUND: ELEM LEASE-RENTAL - 120	\$10,000.00
FUND: ELEM SICK LEAVE RESERVE - 121	\$106,089.84
FUND: ELEM EXPENDABLE TRUSTS - 122	\$9,279.17
FUND: FLEX PLAN DISPURSEMENT/REIMBURSEMENT - 123	\$14,561.76
FUND: ELEM METALS MINE RESERVE - 124	\$5,140,439.93
FUND: ELEM METALS MINE RESERVE - 124	\$2,059,000.00
FUND: ELEM METALS MINE RESERVE - 124	\$787,966.25
FUND: ELEM METALS MINE RESERVE - 124	(\$244,687.97)
FUND: ELEM IMPACT AID FUND - 126	\$7,175.21
FUND: ELEM. TECHNOLOGY FUND - 128	\$593,406.49
FUND: ELEM FLEXIBILITY FUND - 129	\$199,480.71
FUND: USDA NSLP SUPPLY CHAIN ASSISTANCE FUND - 130	\$56,920.60
FUND: ESSER RELATED SERVICES - 133	\$10.90
FUND: INDIAN ED GRANTS060A080100 - 134	(\$6,807.26)
FUND: ENEGY COST RELIEF - 136	\$14,173.33
FUND: CSCT - 138	\$225,936.13
FUND: RSVP GRT LOCAL FUNDS - 143	\$29,674.66
FUND: 21ST CENTURY GRANT LOCAL - 146	\$43,158.29
FUND: KINDERGARTEN ONE TIME ONLY FUNDS - 147	\$134,630.84
FUND: RSVP - 149	(\$7,338.01)
FUND: ELEM DEBT SERVICE FUND - 150	\$467,516.01
FUND: ELEM INDIAN ED FOR ALL - 152	\$153,767.34
FUND: IDEA B 47-0840-7711 - 153	(\$243,154.98)
FUND: IDEA PRESCHOOL 47-0840-7911 - 155	(\$8,232.22)
FUND: TITLE VB - 156	(\$17,948.46)
FUND: IDEA PRESCHOOL ARP - 157	(\$858.61)
FUND: IDEA PART B ARP - 158	(\$37,699.47)
FUND: ELEM BUILDING FUND - 160	\$3,605.69
FUND: ELEMENTARY BUILDING RESERVE PERMISSIVE - 161	\$920,606.16
FUND: 21ST CENTURY STATE GRANT 47-0840-1711 - 162	(\$2,036.47)
FUND: ELEM ARCO BLDG FD - 163	\$128,557.72
FUND: ELEM ARCO BLDG FD - 163	\$1,650,000.00
FUND: ELEM ARCO BLDG FD - 163	\$877,657.51
FUND: ELEM ARCO BLDG FD - 163	(\$138,610.53)
FUND: FACILITY USE ELEMENTARY - 165	(\$470.70)
FUND: MULTIDISTRICT COOPERATIVES - 172	\$35,439.90
FUND: P-CARD - 176	\$760.37
FUND: VOC-REHAP REIMBURSEMENT - 177	\$136,413.71
FUND: ELEM CO-CURR ACTIVITY FUND - 184	\$109,528.22
FUND: MISC. TRUST FUND - 185	\$3,980.04
FUND: PAYROLL FUND - 186	\$352,644.41
FUND: CLAIMS CLEARING FUND - 187	\$169,364.27
FUND: COBRA INSURANCE - 189	\$2,974.69
FUND: H S GENERAL FUND - 201	\$429,157.97
FUND: H S TRANSPORTATION FUND - 210	\$185,019.91
FUND: H S BUS DEPRECIATION FUND - 211	\$732,704.13
FUND: H S TUITION FUND - 213	(\$15,886.71)
FUND: H S RETIREMENT FUND - 214	\$468,892.98
FUND: H S ADULT EDUCATION FUND - 217	\$39,494.31
FUND: H S TRAFFIC EDUCATION FND - 218	\$17,766.80
FUND: H.S. LEASE-RENTAL - 220	\$10,000.00
FUND: H.S. SICK LEAVE RESERVE - 221	\$77,364.53
FUND: H.S. EXPENDABLE TRUSTS - 222	\$1,326.45
FUND: H.S. METALS MINE RESERVE - 224	\$3,945,758.87
FUND: H.S. METALS MINE RESERVE - 224	\$1,741,000.00
FUND: H.S. METALS MINE RESERVE - 224	\$805,969.94
FUND: H.S. METALS MINE RESERVE - 224	(\$265,251.76)
FUND: AGGREGATE-INDIRECT COSTS - 225	\$482,099.89
FUND: IMPACT AID FUND HIGH - 226	\$7,161.88

FUND: BUSINESS EDUCATION - 227	\$1,454.22
FUND: H.S. TECHNOLOGY - 228	\$243,416.59
FUND: FLEXIBILITY FUND - 229	\$186,703.30
FUND: HOME ECONOMICS - 230	\$3,092.03
FUND: TITLE I 47-1212-3111 - 231	(\$147,696.65)
FUND: ESSER II - 234	(\$2,466,668.44)
FUND: H.S. ENERGY COST RELIEF - 236	\$22,143.30
FUND: GRADUATION COACH GRANT - 238	(\$13,117.96)
FUND: ESSER III - 239	(\$694,803.60)
FUND: TITLE II-A TCHR TRAINING 47-1212-1411 - 241	(\$53,143.69)
FUND: TITLE IV, PART A - STUDENT SUPPORT AND ACADEMIC EN - 242	(\$20,703.39)
FUND: SCHOOLWIDE - 244	(\$66,082.04)
FUND: CARL PERKINS 47-1212-8111 - 245	(\$78,883.34)
FUND: ADULT BASIC ED (ABLE) 47-1212-5611 - 248	(\$11,050.78)
FUND: H S DEBT SERVICE FUND - 250	\$286,694.63
FUND: H.S. INDIAN ED FOR ALL - 252	\$78,611.45
FUND: HEALTH OCCUPATIONS - 255	\$8,243.43
FUND: GRADUATION MATTERS - 258	\$250.00
FUND: AMB YOUTH FOOTBALL - 259	\$5,155.33
FUND: H.S. BUILDING FUND - 260	\$51,728.89
FUND: H.S. BUILDING RESERVE FUND - 261	\$2,597,123.50
FUND: H.S. PERMISSIVE BUILDING RESERVE (FOR COUNTY) - 262	\$253,549.51
FUND: BSD Glass Blowing Project - 264	\$513.77
FUND: MT DIGITAL ACADEMY - 268	(\$7.51)
FUND: JOBS FOR MONTANA GRADUATES (JMG) - 270	\$8,332.93
FUND: MULTIDISTRICT COOPERATIVES - 272	\$20,604.94
FUND: ACTIVITY BUS SERVICE FUND - 275	\$192,370.13
FUND: ARP-HOMELESS CHILDERN AND YOUTH - 277	\$1.21
FUND: INTERLOCAL AGREEMENT FUND - 282	\$2,017,717.08
FUND: H.S.CO-CURR ACTIVITIES FUND - 284	\$428,638.82
FUND: H.S.CO-CURR ACTIVITIES FUND - 284	\$474,243.56
FUND: Warehouse Customers - 999	(\$2,023.57)
TOTAL:	\$30,788,438.81

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk’s Office and by the reference is made part of these minutes.

- **Student Activity Fund Report from East Middle School (November 2022)**
- **Student Activity Fund Report from Butte High School (November 2022)**

Trustee Dauenhauer made a motion to approve, second by Trustee Joseph. Motion carried unanimously

PERSONNEL

Item 6.1 – Personnel Action Report (PAR) – December 19, 2022

Kevin Patrick, Director of Business Affairs, presented on behalf of Karen Alley, Director of Human Resources. Kevin presented the following amended PAR to the Board for approval.

Butte School District No. 1

Personnel Action Report

Board Meeting December 19, 2022

AMENDED

Certified Personnel

** Pending Background Check

Extended Leave of Absence:

Desiree Lamiaux	03/14/23-06-09-23	1st Grade Teacher, Margaret Leary
Colin Hollow	03/01/23-05/31/23	6th Grade Teacher, Emerson
Mallory Hamry	1/16/23-04/03/23	English Teacher, Butte High School
Edith McClafferty	04/29/23-05/10/23	Reading Teacher, East Middle School
Jennifer Lynch	04/29/23-05/10/23	Title Teacher, Emerson
Rachel Ueland	12/20/23-05/01/23	Speech and Language, Whittier

Classified Personnel

Appointment:

Nancy Fleming	12/20/22	Monitor, Emerson Monitor District
Tina King**		Substitute Monitor, District
Shelley McDonald**		Substitute Cleaner, District
Adreanne Smith	12/20/22	Monitor, West Special Ed. Monitor, District
Theresa Seccomb**		Payroll Supervisor
Janelle Ward**		Substitue Monitor, District
Ryan Vaughn**		Substitute Cleaner, District

Leave of Absence:

Christine Kalarchik	12/02/22-1/4/23	Cleaner, Hillcrest/Margaret Leary
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Resignation:

Taryn Yelenich	12/05/22	Secretary, BHCC
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Supplemental Personnel

Appointment:

Kristi Brothers	12/20/22	Substitute Teacher, District
Sean Keuch	12/20/22	Substitute Teacher, District
Stephanie Carrol	12/20/22	Substitute Teacher District
Joshua Bryson	12/20/22-06/09/23	Volunteer Elementary Sports Coach
Maria Falbo	12/20/22	Substitute Teacher, District
Joslynn Haran	12/20/22-06/09/23	Volunteer Elementary Sports Coach
Taylor Henley	12/20/22	Co-Assistant Girls' Basketball Coach, BHS
Matthew Hunt	12/20/22-06/09/23	Volunteer Elementary Sports Coach
Daniel Klima	12/20/22-06/09/23	Volunteer Elementary Sports Coach
Samuel Leyba	12/20/22-06/09/23	Volunteer Elementary Sports Coach
Kris Matteucci	12/20/22	Substitute Teacher, District
Shea Matosich-Forsberg	12/20/22	Substitute Teacher, District
Alyssa Hartson	12/20/22	Substitute Teacher, District
Ann Needs	12/20/22	Substitute Teacher, District
Scott O'Connor	12/20/22-06/09/23	Volunteer Elementary Sports Coach
Samantha Rowling	12/20/22-06/09/23	Volunteer Elementary Sports Coach
Maddie Luedtke	12/13/22	Event Worker District
Kamber Leary	12/13/22	Event Worker District
Justin Taylor	12/20/22-06/09/23	Volunteer Elementary Sports Coach
Amberleigh Hensley	12/20/22-6/09/23	Adult Community Ed/Pilates
Courtney Cashell	12/20/22-6/09/23	Adult Community Ed./ Beginning Pottery
John Thurmond	12/20/22	Teacher
		Assistant Swim Coach, BHS

Will Queer **		Volunteer Wrestling Coach, BHS
Trey Whitlock**		Volunteer Wrestling Coach, BHS
Jamie Fabatz	12/20/22	Girls Basketball, EMS
Anna Keltner	12/20/22	Girls Basketball, EMS
Manuel Rodriguez	12/20/22	Girls Basketball, EMS
Rebekka Schwartzmiller	12/20/22	Girls Basketball, EMS
Resignation:		
Trish Dean	12/20/22	Middle School Girls BB Coach, EMS
Amanda Kreig	12/20/22	Middle School Girls BB Coach, EMS
Quinn Dennehy	12/20/22	Middle School Girls BB Coach, EMS
Noah Thatcher	12/20/22	Middle School Girls BB Coach, EMS

Trustee Milodragovich made a motion to approve, second by Trustee Dauenhauer. Motion carried unanimously

NEW BUSINESS

Item 7.1 – Approval of MTSBA Dues Revenue

Kevin Patrick, Director of Business Affairs, presented to the board of trustees. Kevin recommended approval of MTSBA Dues Revenue for the fiscal year beginning July 1, 2023.

FY24 Proposed Dues Formula - Dues Effective July 1, 2023				
FY21 Spending Low	FY21 Spending High	Assessment	Floor	Cap
\$0	\$397,028	Flat Rate	\$403	\$403
\$397,029	\$2,390,975	0.14%	\$403	\$2,638
\$2,390,976	\$4,769,362	0.11%	\$2,638	\$4,457
\$4,769,363	\$7,067,083	0.09%	\$4,457	\$5,483
\$7,067,084	\$11,174,351	0.08%	\$5,483	\$7,247
\$11,174,352	Above Floor, not 1 of 7 largest	0.06%	\$7,247	\$14,171
Seven Largest Members	Flat Rate	Flat Rate	\$19,874	\$19,874
Coop Members	Flat Rate	Flat Rate	\$817	\$817

Trustee Dauenhauer made a motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

Item 7.2 – Approval of Records Destruction

Kevin Patrick, Director of Business Affairs, presented to the board of trustees. Kevin requested board approval of records destruction for the following documents:

Name	Year(s)	Schedule 7 Retention and Disposition Schedule
Work Comp (Closed/Denied)	2017-2021	1 year after settlement
Election Material (Precinct Registers, Poll and Tally Books, Undeliverable/Returned Ballots)	2016-2017	4 Years 1 Year for Ballots (if no recount is pending)
Election Material (Absentee Ballot Logs, Election Judge Time)	1998-2000	4 Years 8 Years for timesheet
Election Material (Tally Poll Books and Precinct Registers)	2003	4 Years
Election Material (Poll and Tally Books)	1996-1998	4 Years
Election Material (Poll and Tally Books)	2002	4 Years
Claims for Travel	2005-2011	8 Years

Trustee Joseph inquired how the records are disposed of. Kevin informed him that they are shredded.

Trustee Joseph made a motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 7.3 – Approval to Enter into an Agreement with ACE Engineering for Webster Boiler Upgrade, Emerson Boiler Replacement, and Hillcrest Control Upgrades

Jeremy Whitlock, Director of Transportation, Building and Maintenance, presented to the board of trustees. Jeremy requested board approval to enter into an agreement with ACE engineering for the Webster boiler upgrade, Emerson boiler replacement, and Hillcrest control upgrades. The Emerson boiler replacement includes adding a rooftop unit to the gym.

Trustee Dauenhauer made a motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 7.4 – Approval to Enter into an Agreement with Tri-County for the Butte High School Unit Ventilator Replacement

Jeremy Whitlock, Director of Transportation, Building and Maintenance, presented to the board of trustees. Jeremy requested board approval to enter into an agreement with Tri-County Mechanical and Electrical, Inc. for the Butte High School unit ventilator and replacement project. Tri-County was the low bidder of \$1,245,364.00.

Trustee Milodragovich made a motion to approve, second by Trustee Joseph. Motion carried unanimously.

Item 7.5 – Close Meeting – Executive Session Litigation Strategy

Chairperson Boston closed the meeting at 5:16 p.m.

Item 7.6 – Open Meeting

Chairperson Boston reopened the meeting at 6:02 p.m.

Item 7.7 – Entertain a Motion Addressing Next Steps with Contractor

Board approval was requested for Judy Jonart, Superintendent, to enter into negotiations with contractor consistent with board's direction

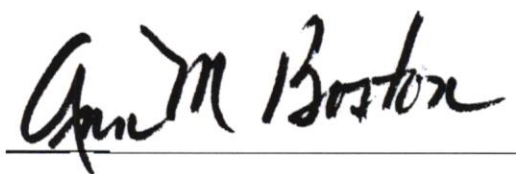
Trustee Hepola made a motion to approve, second by Trustee Billteen. Motion carried unanimously

ADJOURNMENT

There being no further business to come before the board, Trustee Hepola moved to adjourn, second by Trustee Joseph. Motion carried unanimously. Chairperson Boston adjourned the meeting at 6:04 p.m.



District Clerk



Chairwoman of the Board of Trustees